



# SUBSTITUTE TEACHER & TEACHER ASSISTANT TRAINING



## OPPORTUNITY IS KNOCKING

**DO YOU WANT TO BE PART OF A DYNAMIC TEAM-ORIENTED ORGANIZATION?  
ARE YOU READY TO MAKE A MEANINGFUL CONTRIBUTION TO OUR CHILDREN  
AND THE COMMUNITY?**

**THE JEFFERSON-LEWIS BOCES WILL TRAIN QUALIFIED APPLICANTS**

**APPLY TODAY TO SERVE YOUR LOCAL DISTRICT**

A substitute teacher in New York State does not require teacher certification. You may be employed in any capacity for any length of time, in any number of school districts. However, if you are employed on a long-term basis, (e.g., more than 90 days in one school district per school year), then you must be working toward certification in that specific field or area.

A Teacher Assistant in New York State offers instructional services under the supervision of a licensed teacher. Qualified applicants must have the following 1) high school diploma or a general equivalent, 2) proficiency in reading, writing and speaking the English language, 3) legal documented authorization to work in U.S. and 4) clear record by State and Federal authorities as well as a clear employment record from previous employers.

Participants in this workshop will receive instruction on how to read a teacher’s handbook, follow district policies and how to work with students with disabilities. Additionally, participants will receive the training required of all instructional staff for certification purposes: Child Abuse Awareness, School Violence and the Dignity for All Students Act (DASA) workshops.

Participants who wish to continue on to become certified as a Teacher Assistant must take the Assessment of Teacher Assistant Skills Test and apply to the New York State Education Department for their license. Our NYSED Certification Officer will walk you through the steps once training is completed.

The Jefferson-Lewis BOCES is an authorized provider of both the Substitute Teacher and Teacher Assistant Training for Jefferson County and Lewis Counties. To Register go to <https://goo.gl/forms/T5B0TbDLbigMVz532>

**Register by  
July 26,  
2017**

**Course Name: Substitute Teacher / Teacher Assistant Training  
Instructor: Jefferson-Lewis BOCES Staff  
Start Date: August 16 and 17, 2017  
Tuition: \$35**

**Registration fee  
must be received  
prior to July 26th.  
Make checks payable  
to Jefferson Lewis  
BOCES**

Call the Professional and Program Development Office, 315-779-7041 for further details.

**NOTE: All applicants applying for positions within a public school district or BOCES in New York must be fingerprinted.**

To Register go to: <https://goo.gl/forms/T5B0TbDLbigMVz532>